



Oxalis Community Founding Meeting

(Digital meeting)
November 19th 2020, Online

Decision log and minutes of meeting

Date: November 19th 2020
Time: 08:30 – 10:30 CET
Venue: Online (Microsoft Teams)

Oxalis Community
c/o NorStella, Bondistranda 43, box 70
1371 Asker, Norway

1 Participation and validity of representation

Participation and validity of representation as of November 18th 2020 EOB:

- 12 members with the right to vote
- Quorum needed to conduct the meeting: 75% of members with voting rights present at the meeting (9 Gold Members)
- Vote: 50% of quorum + 1 vote

Representation in the meeting:

- 10 Gold members were validly represented at the Constitutional meeting
- 23 Regular members were present at the meeting
- No members with voting rights were represented by proxy

2 Decision log

This table documents decisions made at the Oxalis Community Founding meeting.

Agenda Item	Name/Description	Type	Comments
2a	Approval of Agenda	Formal	Approved by consensus
2b	Participation and validity of representation	Formal	Approved by consensus
2c	Appointment of scrutineer Anna-Lis Berg and minute taker Rolf Lysfjord	Formal	Approved by consensus
5c	<i>Voting Item 1a</i> <i>Approval of the governance model</i>	Formal	Approved by consensus
5c	<i>Voting Item 1b</i> <i>Approval of the strategy for implementing community governance</i>	Formal	Approved by consensus
6c	<i>Voting Item 2</i> <i>Approval of the Provisions</i>	Formal	Approved by consensus
7c	<i>Voting Item 3</i> Election of Oxalis Management Team Members	Formal	Elected by majority: Anders Ødegård, TietoEVRY Arun Kumar, Basware Janne Waren, Visma Paul Simons, Codabox Rune Lindseth, Compello
9c	<i>Voting item 4a</i> <i>Approval of the 2021 work plan</i>	Formal	Approved by consensus.
9c	<i>Voting item 4b</i> <i>Approval of the 2021 budget</i>	Formal	Approved by consensus.

3 Agenda

1. Welcome & Introduction
 - a. Introduction of Chair
 - b. Purpose of this meeting
 - c. Explanation of voting routines
2. Participation and Agenda
 - a. Approval of Agenda
 - b. Participation and validity of representation
 - c. Appointment of scrutineer and minute taker
3. Background and introduction
 - a. Presentation of NorStella
 - b. Presentation of the handover agreement between DFØ and NorStella
 - c. Presentation of the handover project, its timeline and its deliverables
 - d. Presentation of the Steering Committee and the Advisory Board
 - e. Presentation of the Interim project manager
4. Purpose, strategy and economic framework
 - a. Purpose and strategic vision of the Oxalis Community
 - b. Roles and responsibilities for achieving purpose
 - c. Economic framework, principles, including terms and conditions for membership of the Oxalis Community
5. Approval of a preliminary governance model for the Oxalis Community
 - a. Introduction
 - b. Discussion
 - c. Vote 1: Approval of the governance model
6. Approval of the provisions of the community
 - a. Introduction
 - b. Discussion
 - c. Vote 2: Approval of the provisions
7. Candidacies, appointments and election of management team members
 - a. Overview of the election process, positions and term of office.
 - b. Introduction of candidates
 - c. Vote 3: election of candidates
8. The Oxalis Community Budget and Operational Plan for 2020 (information only)
9. The Oxalis Community Budget and Operational Plan for 2021
 - a. Presentation of the Operational Plan and Budget for 2021 (up for approval)
 - b. Questions and comments to the 2021 Operational Plan and Budget
 - c. Vote 4: Approval of the 2021 Operational Plan and Budget.
10. Announcement of the election results
11. Any other business
12. Closing.

4 Minutes of meeting

Agenda Item	Title	Action	Decision	Date
1	Welcome & Introduction <i>The meeting was called to order at 08:30 by Trygve Skibeli, NorStella as chair</i>			
1.a	Introduction of Chair			
1.b	Purpose of this meeting			
1.c	Explanation of voting routines			
2	Participation and Agenda			
2.a	Approval of Agenda Agenda was approved by consensus with no objection		X	Nov 19 2020
2.b	Participation and validity of representation Quorum needed to conduct the Constitutional Meeting was met (>8)		X	Nov 19 2020
2.c	Appointment of scrutineer and minute taker Anna-Lis Berg, candidate for the role as scrutineer at the Constitutional meeting and Rolf Lysfjord, the candidate for the role as minute taker were agreed by consensus with no objection		X	Nov 19 2020
3	Background and introduction			
3.a	Presentation of NorStella			
3.b	Presentation of the handover agreement between DFØ and NorStella			
3.c	Presentation of the handover project, its timeline and its deliverables			
3.d	Presentation of the Steering Committee and the Advisory Board			
3.e	Presentation of the Interim project manager			
4	Purpose, strategy and economic framework			
4.a	Purpose and strategic vision of the Oxalis Community			
4.b	Roles and responsibilities for achieving purpose			

4.c	Economic framework, principles, including terms and conditions for membership of the Oxalis Community			
4.c.1	<i>Question to Terms and conditions for Oxalis Community membership: "non members can raise issues but cannot see documentation, so not read how oxalis is supposed to work. Is this correct" Clarified in the meeting: the documentation relevant to the membership terms and conditions is Community documentation – like roadmap, minutes of meetings, etc. Oxalis Software documentation will continue to be available on GitHub like today.</i>			
5	Approval of a preliminary governance model for the Oxalis Community			
5.a	Introduction			
5.b	Discussion			
5.c	Vote 1: Approval of the governance model		X	Nov 19 2020
6	Approval of the provisions of the community			
6.a	Introduction			
6.b	Discussion			
6.c	Vote 2: Approval of the provisions Provisions approved with unanimity. Please refer to election results, below.		X	Nov 19 2020
7	Candidacies, appointments and election of management team members			
7.a	Overview of the election process, positions and term of office.			
7.a.1	<i>Question on Provision wording, Article 19: does management team members need to take breaks after a 2 year term of office? Resolved in the meeting. All Oxalis Community Management members may stand for more than one term of office, and will stay in office until elected or dismissed by the Constitutional meeting.</i>			
7.a.2	<i>Comment on provision wording: Wording and details can be adjusted at the next Constitutional meeting at end of Q1 2021. One identified change is the wording for the Constitutional meeting. The name Constitutional Meeting could then be replaced by "Annual Community Assembly", "Annual Community Plenary" or "Annual Plenary Meeting" (examples).</i>			
7.b	Introduction of candidates			
7.b.1	<i>Disclaimer from candidate Janne Waren, Visma: "joining the Oxalis Management Team has a condition: official approval of the membership fee in my organisation."</i>			
7.c	Vote 3: election of candidates		X	Nov 19 2020

	All candidates were elected by majority vote. Please refer to election results, below.			
8	The Oxalis Community Budget and Operational Plan for 2020 (information only)			
9	The Oxalis Community Budget and Operational Plan for 2021			
<i>9.a</i>	Presentation of the Operational Plan and Budget for 2021 (up for approval)			
<i>9.b</i>	Questions and comments to the 2021 Operational Plan and Budget			
<i>9.b.1</i>	<i>Question on the Budget for 2021: The budget is clear, but will there be a separated annual accounting available to document how the budget is spent?. Resolved in the meeting: "Yes - NorStella will be transparent and publish key statistics from the accounting (min 75% to development)"</i>			
<i>9.b.2</i>	<i>Question on the budget for 2021: "Is there a difference between Peppol and CEF compliance?" Resolved in the meeting: Peppol is a "CIUS" to the CEF Profile, Oxalis Communitys focus is Peppol compliance.</i>			
<i>9.c</i>	Vote 4: Approval of the 2021 Operational Plan and Budget. The 2021 Operational plan and budget approved with unanimity. Please refer to election results, below.		X	Nov 19 2020
10	Announcement of the election results			
11	Any other business			
12	Closing The meeting was closed by Trygve Skibeli, NorStella at 09:36			

5 Election results

Number of votes cast: 10 of 12.

	Approved	Rejected	Blank or invalid
Voting item 1: Governance strategy	10	-	-
Voting item 2: Provisions	10	-	-
Voting item 4: Operational plan and Budget	10	-	-

Elected members of the Oxalis Community Management Team	
Anders Ødegård, TietoEVRY	Elected by majority
Arun Kumar, Basware	Elected by majority
Janne Waren, Visma	Elected by majority
Paul Simons, Codabox	Elected by majority
Rune Lindseth, Compello.	Elected by majority

6 Appendix: Attendees

Anders Ødegård	TietoEVRY	Gold
Andreas Bye	Logiq	Regular
Andreas Schei	Strålfors	Regular
Anna-Lis Berg	DFØ	
Anton Maters	EasySystems	Regular
Antti Marjala	Apix	Regular
Arun Kumar	Basware	Gold
Brajesh Sachan	Deskera	Regular
Christoffer Nilsen	Logiq	Regular
Dmitriy Lapko	Mercell	Regular
Eivind Tjore		
Emil Bokenstrand	Tyringe Consult	Regular
Eric Nordvik		
Gunnar Vøyenli	Xledger	Regular
Heine Martin Brekken	Duett	Regular
Henk van Koeverden	Tradeinterop	Gold
Henrik Möller	InExchange	Regular
Hjalti Sigurdarson	Azets	Gold
Ingunn Fjeld	Strålfors	Regular
Janne Warén	Visma	Gold
Javad Fathizadeh	Telenor	Gold
Jesper Larsen	e-tradesupport	
Jon-Arve Risan	Norstella	
Jonas Westlund	Strålfors	Regular
Jurgen Rense	EasySystems	Regular
Karl Erik, Zirius AS	Zirius	Gold
Kenneth Eriksen	Pearl Consulting	Regular
Kenneth Eriksen	Pearl Consulting	Regular
Kerli Karpelin	Esti Post	
Knut Salvesen	iSYS	Regular
Mieczysław Guja	Edison	Regular
Morch Sindre	Fortum Tellier	Regular
Napoleon Esmundo Carpio RAMIREZ	Starhub	
Paul Simons	Codabox	Gold
Philip Helger	Philip Helger IT Consulting	
Richard van Maaren	APRO	Regular
RIHTARSIC Joze (DIGIT-EXT)	WarpSource sprl	

Robert Hadzovic	Viaduct	Regular
Roel Verbeeck	Ixor	Gold
Rolf Lysfjord	Edisys	
Rune Lindseth	Compello	Gold
Sherly Foo Chuen Eng	Datapost	Regular
Sindre Hammerø Kroknes	Dcode	Regular
Stein Maerivoet	Ixor	Gold
Stig Sellevold	UniMicro	Regular
Terje Johansen	PowerOffice	Regular
Terje Pedersen	UniMicro	Regular
Tomas Gryczon	DigiCare	Regular
Tony Roza	OpenText	
Trygve Skibeli	Norstella	
Vadim	Fair Distribution	Regular
Wim Maerevoet	Octopus - Inaras	Regular
Øystein Holm-Olsen	Logiq	Regular