Oxalis Community

Annual Plenary Meeting
April 22th 2022

Oxalis Community Annual Plenary Meeting

Timetable: 08:30 – 09:30 CET

Rules of conduct, decision and voting procedures:

• All participants will be muted during the formal part of the meeting, please leave comments in the chat window

• Members can suggest changes, preferably in writing in the chat window

• The meeting will be recorded, for internal use only.

• Decisions are made in the chat

• Voting is performed using e-mail (gold members)

• Quorum: 75% of gold members present at the meeting or vote registered

• Vote: 50% of quorum + 1 vote

• Results will be presented in the meeting

Welcome and introduction
Purpose of the meeting

The purpose of this Annual Plenary Meeting is to:

- Inform and engage members and users to secure the continued development of Oxalis

- Decide on registered issues
  - Elect members to the Oxalis Community Management Team

Oxalis Community Annual Plenary Meeting

Agenda

08:30 CET: Welcome and introduction

- Participation and agenda
    Approval of agenda, approval of delegates present, identification of scrutineer, minute taker, co-signatory
- Voting items
    - Election of Oxalis Management Team members
- Budget and operational plan for 2022
- How to secure the future development of Oxalis
- AOB
- Announcement of the election results

09:30 CET: End of meeting

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Participation and Agenda

a.   Approval of the Agenda

b.   Participation and validity of representation

c.   Appointment of Scrutineer and Minute Taker

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Agenda

Decision 1

Oxalis Community Annual Plenary Meeting

April 22, 2022, Online

Agenda and Notes

Agenda details and Formalities

Last updated 25 March 2022

Oxalis Community
c/o NorStella, Bondistranda 43, box 70
1371 Asker, Norway

Decision 1

The Oxalis Community Annual Plenary Meeting **approves / does not approve** the proposed agenda

(Please note in the chat if you do <u>not</u> approve)

Participation and validity of representation

Decision 2

Members as of April 19th, 2022

- 14 Gold Members

- 29 Regular members

Registered participants – and/or registered votes - in the meeting

- 12 Gold Members

- 6 Regular members

- 6 Other

Registered members participating by proxy

- None

Decision 2

The Oxalis Community Annual Plenary meeting is held with a quorum of two thirds of registered as gold members.

(Please note in the chat if you do not approve)

Appointment of scrutineer and minute taker

Decision 3

Chair:

- Rolf Lysfjord is NorStellas candidate for the role

Scrutineer:

- Jon Arve Risan is NorStellas candidate for the role

Minute Taker:

- Therese Barth-Carlsen is NorStellas candidate for the role

Co-signatory:

- Jon Arve Risan is NorStellas candidate for the role

Alternative candidates?

Decision 3

- The Oxalis Community Annual Plenary Meeting **approves / does not approve** the suggested candidates.

(Please note in the chat if you do <u>not</u> approve or if you raise another candidacy)

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Registered issues

a. (none)

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Election of candidates for Management Team

- OMT composition and terms of office

- Presentation of candidates

- Vote 1: election of members to the Management Team

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Composition and terms of office

- Terms of office:
  - The closing of the Annual Plenary Meeting marks the start and end of all terms.
  - To secure continuity, term duration are evenly split between 1- and 2-year terms
    - 2 members elected in 2021 for 2-year terms (term ending 2023)
    - 2 members elected in 2021 for 1-year terms (term ending at the close of this meeting)
    - Chair elected in 2021 for 2-year term (term ending 2023)

  - New candidates will be elected for 2-year terms

- Oxalis gold members are asked to <u>elect</u> up to 2 of the presented candidates
  - Please place up to 2 votes

  - Please note: candidates obtaining less than 2 votes will not be elected.

Presentation of candidates

Paul Simons, Codabox

Candidate for Management Team Member – 2-year term

As motivation for our candidacy we can bring as added value, both as Codabox and myself. Codabox is a certified AP on the Peppol network and Oxalis user. As such, Codabox can bring in the necessary experience.

Being leader of different workgroups and communities, I can bring in the necessary experience.

Risto Collanus, Visma

Candidate for Management Team Member – 2-year term

I am a Member of OpenPEPPOL eDelivery Community CMB for OpenPeppol. I was implementing our AP use of the Oxalis client in 2012 when we became part of the network and would like to be also involved in the future development of the Oxalis product.

A product that is a strong backbone component of the network, so it will be so also in the future to come.

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Candidates for election to the Management Team

Voting Item 1 on the Agenda

- Risto Collanus, Visma

- Paul Simons, Codabox

To submit your vote:

Compose and send e-mail to: oxalis@norstella.no

- **Subject: Vote for candidates - Oxalis Management Team**
- Content of the e-mail: *<insert name of gold member organisation>* hereby vote for:
  - o Paul Simons, Codabox and/or
  - o Risto Collanus, Visma or
  - o None of the candidates

    .. as new members of the Oxalis Management Team at the 2022 Annual Plenary Meeting.

Voting Item 1:

- The Oxalis Community Annual Plenary Meeting **elects the members of the Oxalis Community Management Team**

Budget and operational plan 2022

Budget and operational plan

Retrospective 2021 - 2022

Management team 2021-2022

- Anders Ødegård, Tietoevry. Chair
- Arun Kumar, Basware
- Rune Lindseth, Compello
- Paul Simons, Codabox. Term ending.
- Janne Waren, Visma Term ending.

Meetings

OMT meetings

- Biweekly (about 20)

Technical meetings (3) in 2021

- Four meetings planned in 2022
- Adressing specific issues
- Targeted towards developers and admins

Oxalis

Product Roadmap

- Established roadmap in github

Issues

- Cleaned up backlog
- Positive trend for resolving issues
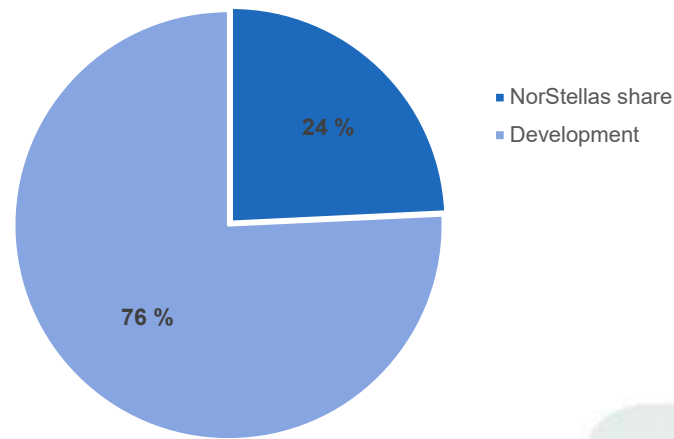- Feedback and issues from community is increasing

Accounts for 2021

- Total membership income: **EUR 32.703**

- Costs:
- ➢ Adminstration Norstella: **EUR 8.000**
  - ➢ Maximum 25% allowed
- ➢ Development: **EUR 25.000**

- Result 2021: **-297**

Cost distribution

- NorStellas share
- Development

24 %

76 %

Budget and operational plan

Operational plan for 2022

Budget

OXALIS COMMUNITY BUDGET

	2022
Income Oxalis Gold Members x 14	€ 28 000,00
Income Oxalis Regular members x 29	€ 11 600,00
Total income	€ 39 600,00
75% development Oxalis	€ 29 700,00
Max 25% NorStella share to take care of:	
10% competency from NorStella	€ 3 960,00
10% support from NorStella	€ 3 960,00
5% administration from NorStella	€ 1 980,00
Total	€ 39 600,00

Planned meeting series

- Oxalis Management Team meetings

- Oxalis Community Technical Dialog Meeting

- Other project meetings

Roadmap for oxalis – main topics

- Pint/DDTS

- Java upgrade

- Future reporting requirements

- Documentation

- Visit Github for our public roadmap!

How to secure future development of Oxalis

The Open-Source alternative for PEPPOL Access Point's

Open-source project
Oxalis is the leading open-source software

- Most common users of the Oxalis software are **service providers** or **large enterprises** that see benefit of controlling messaging services in their own environment.

- **One similarity** between Oxalis users is that the service is connected as part of larger technical setup

- PEPPOL authorities have **strong incentive** that there are easy and affordable solutions available to the market so that they can drive their digitalization's based on PEPPOL.

- Having an open and free solution available to the market was of the reasons why the Norwegian PEPPOL Authority made Oxalis.

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Creating the open-source community

Moving towards community funded development

- The Oxalis software development work was previously funded by one single organization.

- It has always been open-source, but contributions from others was limited.

- Today all activities are funded by either volunteer or paid work.

- The paid work is completly financed by membership fees.

- Since the start in November 2020, we have established a working organization that is able to keep track of upcoming changes, resolve issues and be respondent to its users.

- **BUT** we need to grow our community efforts so that we can harvest our combined development strengths.

The importance of contributions

No contribution is too small

Contributing with <u>testing</u> of new code, not only improves quality, but it makes our development more efficient.

To help <u>**improve documentation**</u> not only helps others in your organization it will also make it easier for others to contribute as well.

Have you made a smart tweak for Oxalis, why not <u>share your ideas</u>, and lead by example for others to follow.

If you see a question from another user that you are able to support, then <u>share your knowledge</u> and maybe that person will help you next time.

Do you see a development initiative that is important for your organization, then <u>giving your time</u> will help speed things up.

Memberships is our insurance

Paid development of open-source

Volunteer efforts from our users is the goal!

But development of open-source code can also be paid.

The income from membersship fees gives us the oppertunity to buy development services.

In that way you can see the membership fees as our <u>insurance</u> to secure development activities.

What could we do if we doubled our insurance?

The potential of:

- Oxalis users that are not yet members
- Growth of PEPPOL to new markets and thereby new oxalis users

Focus for 2022

Look into different models of increasing speed of development

Two main goals

➢ How to increase our insurance, meaning our membership income.

➢ How to increase awareness of the open source alternative and increase contribution.

Thank you for your support!

Not yet a member, or would you like to upgrade to our gold membership?

Please visit https://www.oxalis.network/join for more information.

In open source, we feel strongly that to really do something well, you have to get a lot of people involved.

- Linus Torvalds

Any other business

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Election results

Election results

Oxalis Community Annual Plenary Meeting

	Approved	Votes received	Rejected	Blank or invalid
Voting item 1: Members to Management team	Elected by majority	13	0	0

Elected members of the Oxalis Community management Team		
Risto Collanus	Member, 2-year term	Elected by majority
Paul Simons	Member, 2-year term	Elected by majority

End of the Oxalis Community
Annual Plenary Meeting

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More information:
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