



# Oxalis Community Founding Meeting

(Digital meeting)  
November 19<sup>th</sup> 2020, Online

## Call for candidacies to community governance

Population of Governance positions in the new Oxalis Community

Last updated 2. November 2020

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## 1 Introduction

As stated in the Provisions and described in the Background documents for voting item 1 Approval of preliminary governance model, the Oxalis community will be managed and organised by elected Gold members representatives.

This document covers the call for candidacies to the Oxalis governance positions proposed in the provision, together with an overview of the requirement for the candidates, the deadlines for submitting candidacies, and the election process.

### 1.1 Background for this call

As the provisions and governance model is up for discussion and approval at the founding meeting, this call for candidacies will be based on the proposed structure, even though the election process itself will reflect what is approved at the founding meeting.

As the community structure is not fully defined, NorStella proposes to elect a single management body at the founding meeting, to be in office until a more permanent governance organisation can be approved and implemented.

As shown in the illustration below, the approval and implementation of a permanent governance structure is expected to be realized at the first Constitutional Meeting held in Q1 2021<sup>1</sup>. As a result, the term of office for the Oxalis Management team elected at the Oxalis founding meeting will be up to four months.



### 1.2 Roles, Responsibility and terms of office

As stated in the proposed governance model<sup>2</sup>, the primary task of the elected Oxalis Community Management will be as follows:

- Strategic change management; defining the strategic priority of changes
- Defining and documenting the Oxalis Community governance bodies, to be implemented in 2021.

<sup>1</sup> Target date for the first Constitutional Meeting is end February or beginning of March 2021.

<sup>2</sup> [Voting item 1: Governance strategy](#)

- Appointing a Chair
- Appointing a member to the Interim Steering Committee
- E.g. appointing an observer to the OpenPeppol e-Delivery Community.

The team elected at the meeting November 19<sup>th</sup>, 2020 will be in office until a more detailed governance model can be implemented, or the handover between NorStella or DFØ is revoked<sup>3</sup>.

### 1.3 Size and structure of the Oxalis Community Management

There will be no predefined detailed organisation of the Oxalis Community Management Team, and it is expected for the elected member to constitute them self within two weeks after the meeting.

The team is expected to include minimum three and no more than nine members, and to appoint a chair and a steering committee member during their first meeting.

## 2 Call for candidates

The call for candidates is open for all members with voting rights<sup>4</sup> to consider, should anyone have the motivation and possibility to raise their candidacy.

Only persons representing member organisations with voting rights can be submitted as candidates.

### 2.1 Submission of candidacies

Submission of candidacies are requested by **November 13<sup>th</sup>, 2020**

Submission of candidacies are done by e-mail:

*TO:* [oxalis@norstella.no](mailto:oxalis@norstella.no),

*Subject:* *Submission of candidate to the Oxalis Management Team*

*Content of the mail:*

- *full name of the candidate<sup>5</sup>*
- *member organisation*
- *short motivation paragraph for the candidacy (2-5 sentences).*

An overview of candidates will be distributed directly to organisations with voting rights in advance of the founding meeting, together with details about the voting procedures.

The candidates will be presented during the founding meeting, where an anonymous ballot will be conducted during the meeting.

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<sup>3</sup> Please refer to the [Document of understanding between DFØ and NorStella](#)

<sup>4</sup> Oxalis implementors who is registered as gold members of the Oxalis Community via the [Oxalis website](#)

<sup>5</sup> Please ensure that the submitted candidate are interested in the candidacy before submission

## 2.2 Withdrawal of candidacies

As the governance structure and the provisions of the Oxalis Community might change as result of incoming requests for changes from the Oxalis Community members, candidacies can be withdrawal at the day of the meeting.

## 2.3 Election of candidates

At the meeting the organisations with voting rights will be invited<sup>6</sup> to:

1. Formally approve the first term (of the management positions elected): ending at the next statutory meeting in the Oxalis Community (expected by the end of first quarter 2021)
2. Formally approve the actual number of management positions to be elected for the first period
3. Evaluate the registered candidates
4. Elect the management positions according to the governance structure defined in the meeting (secret electronic ballot).

Election procedures will be distributed together with the presentation of incoming candidates, no later than November 15<sup>th</sup> 2020.

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<sup>6</sup> Per the provisions approved at this founding meeting.